

S oli D eo G loria B allet

Booking and Performance Requirements and Contract

Soli Deo Gloria Ballet productions are simply designed and small-scale, allowing us to perform in many different venues. However, for the quality of the performance and the safety of our dancers, we do require the following for a full production of 45 minutes or longer. For smaller performances, please contact us. If you have any specific questions, just ask :). We so appreciate all you do to host us. Thank you!

Stage

We require a level performance area of at least 20 ft x 20 ft. Our ideal space is 30 ft x 30 ft. We bring our own vinyl dance floors to lay over the performance area.

Performance areas must be level: irregular flooring can be hazardous to our dancers. Wooden floors are ideal. We ask that the performance area be completely cleared of any equipment, furniture, or decorations before we arrive.

Does your floor have any irregularities (incl. carpet, steps, stairwells, sound boxes, ridges in paneling, movable pieces, etc)? If so, please describe in the pages provided for description below.

Sound Equipment

PLEASE NOTE: The following information applies to our summer and Christmas tours and most large-scale productions. His Faithfulness is an exception to this. If you are booking His Faithfulness or a special performance, contact us for specific requirements.

For most productions, we use both live and prerecorded music, plus narration. The following equipment is needed:

- 4 mics. (For vocals, guitar, flute, and harp. The vocal mic can be a headset or clip-on.)
- 5 mic cables. (For the above 4 mics. We bring a violin mic which plugs into a normal mic cable.)
- 2 mic stands. (For vocals and guitar. If vocal mic is a headset, only 1 mic stand is needed. We provide stands for harp and flute; no stand is necessary for violin.)

- Quarter-inch jack input so we can plug in our iPod or CD player (we have our own adapter cord for this) OR CD player that plays through your system.

IMPORTANT: Our violin mic runs on phantom power, so please ensure that your soundboard has phantom power and that it works. If not, we will need 1 extra mic and 1 extra mic stand with a boom.

A sound person is needed to meet with us half an hour after our arrival in order to set up sound equipment and run sound checks for the CD, live music balance, and vocals. We look forward to working with you!

Lighting (If Available)

When possible, we use lighting to help with mood and dramatic effect. We realize that not all our venues are able to provide this, but if you can, please let us know!

Other Requirements

1. Change room.

We ask for a room in the church or venue where we can keep our things, change, and meet for prayer before the performance. The closer this room can be to the performance area, the more ideal it is for us.

2. Literature Table

After our performances, we typically use a table where we can meet and talk with the audience, as well as providing literature and business cards and selling books and CDs. (Eight feet long is perfect, though we can work with other sizes.) **Please have this table ready when we arrive so we can set up right away. Thank you!**

Accommodations, Food, and Travel Expenses

In the Niagara Region: Venues within a half hour's drive of our studio are considered home territory, and we do not ask for extra to help cover our expenses.

Outside of the Niagara Region: We are committed to keeping costs down, not only for us, but for our hosts. We do ask churches and other venues to cover gas. We calculate this cost ahead of

time and will communicate it to the individual churches. In areas outside of our home territory, accommodations and food are sometimes needed. Please contact us to discuss how best to handle this.

If you are supplying a meal for our company, here are a few guidelines that might help.

- None of us are picky eaters, so don't worry! We do not currently have food allergies in the group.
- We do like to eat reasonably healthy, so avoiding things such as deep fried food is appreciated—and protein is always good! We're on the road a lot, so we want to maintain a diet that will have positive effects on future performances!
- Generally, we prefer to eat a meal after a performance. Light snacks provided prior to the performance are appreciated.

Cancellation Policy

We reserve the right to cancel a performance up to and including the day of the event due to illness or unsafe driving conditions, or if we determine that the performance area is hazardous for our dancers. We also reserve the right to cancel due to breach of technical requirements—e.g., if we discover upon arrival that the performance area is unusable because we have been misled regarding space, safety, equipment, or readiness.

Once you have filled out, signed, and submitted this contract, your booking will be officially confirmed. You may cancel a performance at any time; however, in these cases we may charge a \$50 cancellation fee.

Venue Description

Please fill in the following page with a full description of your venue. Use the prior three pages of requirements to provide us with the information we need.

Stage:

Please describe size, surface, and irregularities as requested on page 1.

Sound Equipment:

Please describe what your sound system can accommodate. Refer to our requirements on page 1 and 2.

Lighting

If you have lighting available, please give us as much description as possible.

Other Performance Requirements

Please let us know if you can provide a change room and a table.

Food and Travel Expenses

Please let us know if you can fill our requirements for your particular venue. If you're not sure if this section applies to you, please contact us!

Accommodations

If you are hosting the company overnight, please review the following possibilities and requirements.

1. If you book a hotel, we will need two rooms as we have nine people in the group.
2. You can arrange for host homes to take in different members of the company. We will need to be housed in groups of two at least. Please provide a list of host names with their addresses and phone numbers.
3. If you have a church lounge or similar room, we can also make that work! If you can provide enough sofas/air mattresses/portable beds, etc, we can be creative.

When arranging for accommodation, please note that there are three people in our group who are violently allergic to cats. It's important that they not be housed in a building where cats have been allowed as this could result in a medical emergency.

Please provide information below on how you will be hosting the company, including addresses. If you are dividing the company between host homes, please let us know how many people each home can host. The company includes eight females and one male. When planning host homes, please let us know which home would best accommodate Andrew.

Soli Deo Gloria Ballet Performance Contract

Sponsoring organization or church:

Address:

Phone number:

Email address:

Date of program:

Stage dimensions:

We commit to:

1. Make every effort to meet or exceed Soli Deo Gloria Ballet's financial need of \$300 - \$500.
2. Cover the necessary travel expenses, including billeting, if necessary.
3. Meet all technical requirements or clearly communicate with Soli Deo Gloria Ballet in the event that some cannot be met.

Signature of pastor/principal/president: _____

Signature of primary coordinator: _____

Please sign and return contract to Soli Deo Gloria Ballet:
3807 Bertie St., Stevensville, ON, L0S 1S0

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